

Oktibbeha County Circuit Court

Marriage License Instructions

108 W. Main Street
Starkville, MS 39759
662-323-1356

Three documents are to be signed to obtain a Marriage License:

Statistical Record Form, **Application for Marriage License**, and **Marriage License Certificate**

Statistical Record Form “Short Form”

- This form must be signed by both applicants in the presence of the Deputy Clerk when they apply for the marriage license.
- The Ceremony section of the “Short Form” must be completed in its entirety by the officiant (judge, minister, or any individual authorized to perform the ceremony).
- The “Short Form” is one of the two (2) documents that must be returned to the Circuit Court Clerk’s office within seven (7) business days following the marriage ceremony.

Application for Marriage License

- This form must be signed by both applicants in the presence of the Deputy Clerk when they apply for the marriage license.
- The Application for Marriage License remains on file in Circuit Court indefinitely.
- When needing a certified copy of your marriage license, please contact the Circuit Court Clerk’s office at (662)323-1356. The fee for a certified copy is \$17.00. Cash, check, money order, debit, or credit cards are the acceptable forms of payment.

Marriage License Certificate

- This is your certificate of marriage. After performing your marriage ceremony, the officiant will need to date and sign the two (2) designated areas of this certificate.
- The top portion of the Marriage License Certificate is yours to keep. We encourage you to always keep this document in a safe and secure location.
- The bottom portion of the certificate should be detached and placed into the return envelope that is provided, along with the Statistical Record Form “Short Form”. These forms should be mailed back to the Oktibbeha County Circuit Court Clerk’s office at 108 W. Main Street, Starkville, MS within seven (7) business days.
- This information will be forwarded to the Mississippi Dept. of Vital Statistics. ***If you fail to return this information, the Circuit Court and Vital Statistics will have no official record that your marriage ceremony occurred.***
- If you want to change your name, this certificate will should be taken to the appropriate agencies such as the Social Security Administration, Mississippi Highway Patrol, bank, post office, etc.